How to apply for a 16-25 student railcard

Step 1: Go to https://www.16-25railcard.co.uk/

Step 2: Click **'Buy Now'**.

Step 3: Tick the box (Yes) if you are a mature student, and select duration the duration of your Railcard.

Step 4: Choose the type of Railcard you would like to receive.

Choose the type of Railcard you would like: * ❓

○ Digital
Downloaded to your phone (Best option if you're travelling soon)

○ Plastic
Sent by post – UK address only

Step 5: Confirm if the railcard is for you or someone else.

Who is the Railcard being purchased for? * ❓

○ The Railcard is for me

○ The Railcard is for someone else

Step 6: Accept the Terms and conditions.

Terms and Conditions

☑ I have read and accept the terms and conditions for the Railcard highlighted above and terms and conditions for it being sent by post

Continue

Step 7: Have your documents ready.

What you will need:

A valid debit or credit card

Proof of eligibility (UK Driving Licence, Passport, Identity card)

A passport style photo (shoulders up). It can even be taken with your phone.

If you are a mature student - complete the **mature student application form** and have it ready to upload with your application.

If buying for someone else - the Railcard holder's details, including their email address

If you are aged 16 or 17, you may want to consider a **16-17 Saver** instead, which can get you 50% off rail travel.
(not valid on ScotRail or Caledonian Sleeper services)

Step 8: Complete your personal details section e.g. name, date of birth and telephone.

16-25 Railcard - Holder details

Please fill in the short form below to populate the details of your Railcard:

Title *

First Name *

Last Name *

Your Date of Birth * ❓

dd/mm/yyyy

Your UK Phone number

Back   Continue

Step 9: Select an eligibility check method.

16-25 Railcard - Select an eligibility check method

As you have selected a Railcard that is age-dependent, we need you to prove your eligibility using one of the three methods below:

○ National Identity Card

○ Passport

○ UK Driving Licence

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Step 10: Eligibility check for Mature Students.

16-25 Railcard - Provide Supporting Evidence

To be eligible as a mature student and buy a 1-year Railcard, you will need to prove you are attending a recognised college or university, for over 15 hours a week, at least 20 weeks a year. Unfortunately, Open University, distance learning and part-time courses do not qualify.

Fill out the mature student application form and upload the form when applying on the website. You'll also need a scanned copy of your student photo identity card or NUS photo ID.

Note: you will need to provide this evidence each time your Railcard is renewed or repurchased.

Choose file   No file selected   Upload

Note: You will need to printout the Mature Student Application form to complete and upload back to your online application.

Step 11: Choose the address where you would like your railcard to be sent to.

Please tell us where you live

Delivery Address
House Name/Number

Postcode

FIND ADDRESS

Enter address manually

Billing Address
House Name/Number

Postcode

FIND ADDRESS

Enter address manually

☐ My billing address is the same as my delivery address ❓

If the address on your bank account is different from the delivery address, you should ensure that you put the correct details under Billing Address section.

Step 12: Pick your delivery option.

Choose your Delivery Type?

Please select your delivery type * ⦿ Royal Mail First Class (FREE) ❓
◯ Royal Mail Special Delivery (£6.50) ❓

The Railcard should be with you between 18/06/2018 and 22/06/2018.

BACK   We save your details at every step, just log back in to pick up where you left off

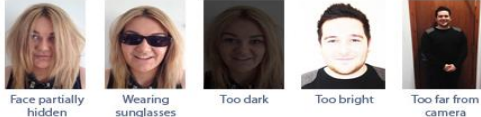**Step 13:** Upload passport style photograph of yourself and click **Upload**.

Step 14: Once you have accepted the terms and conditions, please click **Confirm**.

Step 15: Please provide billing address details at which your bank card is registered.

Step 16: Enter your debit or credit card details. Click **Pay** to proceed with your transaction.

PLEASE NOTE: For your application to be approved, you will need to send enrolment letter together with the application. You can request the letter on VLE -> My Forms -> Letter request

For further information, please contact:

icentre@london.aru.ac.uk